

# Florida Kidney Disaster Coalition

## MINUTES

<b>Date:</b> 11/14/06	<b>Time:</b> 9:00 a.m. – 3:00 p.m.	<b>Location:</b> FMQAI – Tampa, FL	
<b>Members Present:</b>			
Liz Howard AAMI / DaVita		Norma Gomez ANNA/DaVita	Bruce Martin The Kidney Group - Clearwater
Diana Clynes AAKP	Stephanie Hull ANNA / FMC	Maria Torres DaVita	Stephanie Hutchinson NKF
Carl Brueggemeyer Nephrologist - Fl Society of Nephrology	Susan Kreuter CNSW Chair South Florida North Beach Dialysis Center	Don Cranston TECO	Cindy Woodward FMQAI: The Florida ESRD Network
Linda Carroll FMQAI: The Florida ESRD Network	Marsha Lisk Agency for Healthcare Administration	Barb Powers TECO - Energy Control Center	Michael Jacobs Operations Manager FDOH
Lisa Drossos FMQAI: The Florida ESRD Network	Sally Gore FMQAI: The Florida ESRD Network	Sue Rottura American Renal Associates - Independent	Laurie Shore LifeLink HealthCare Institute
Sarah Knott Fresenius Medical Care			

TOPIC	DISCUSSION	PLAN OF ACTION	RESPONSIBLE
Welcome & Introductory Remarks	<ul style="list-style-type: none"> <li>Sally Gore welcomed all the members to the meeting. She reviewed the agenda, and the minutes of the 9/12/06 meeting.</li> </ul>	<ul style="list-style-type: none"> <li>The minutes from 9/12/06 were approved without revisions</li> </ul>	
TOPIC	DISCUSSION	PLAN OF ACTION	RESPONSIBLE
Update on Kidney Community Emergency Response	<p>Lisa Drossos provided information on KCER Phase II. Ms. Drossos explained that CMS and FMQAI will assume administrative support lead for coordination of coalition activities during Phase II.</p> <p>Ms. Drossos explained that there is an initial planning meeting scheduled for January 2007. The entire coalition will meet on March 1, 2006 in Baltimore at the CMS / Forum of ESRD Networks Annual Meeting. Functions of KCER will include maintaining a national webpage, serving as a central contact and / or coordination point in the event of an emergency, conducting CQI after an emergency / disaster, and maintaining a toll-free number.</p>		

	Ms. Drossos finished by welcoming all FKDC member input and participation in KCER activities.		
TOPIC	DISCUSSION	PLAN OF ACTION	Responsible
Update on Action Items	<ul style="list-style-type: none"> <li>Linda Carroll provided a report on the Hillsborough County Table Top Dialysis Exercise. The exercise lasted 4 hours and involved over 60 participants both in the renal community and outside stakeholders. The forum was an open discussion. The exercise was very successful and opened up an important dialogue regarding ESRD patients and emergencies. The exercise was an eye opener for many providers that previously felt prepared. Some of the main areas in need of more coordination include: securing fuel and water post-storm, communication post-storm, locating dialysis patients post-storm, and coordinating with law enforcement Mike Jacobs also noted that, in an emergency, providers can be reimbursed by the federal government if they work with their ESF 8 Desk as a community partner. If the providers stand alone, they cannot get reimbursed. Overall, the exercise helped to provide the Renal Community and County and City of Tampa response agencies with a better understanding of their respective capabilities and requirements. Lines of communications were established among the agencies that will result in much improved coordination and cooperation.</li> <li>Sally Gore provided an update on the EOC / HD Communication Fax. The response rate was much better this time. 68 responses were received. 78% of the responses indicated they had been working with their EOC (representing 18 counties). Some responses indicated possible miscommunication on what the EOC does. Mike Jacobs suggested that the wording on the fax may not have been correct and should have possibly been requesting information on communication with Health and Medical Desk, not EOC.</li> </ul>		

	<ul style="list-style-type: none"> <li>• Sally Gore provided an update on the Disaster Drill Instructional Guide Evaluations. The response was very good. Coalition suggestions regarding how to make the mailings more visible were implemented (i.e. adding FKDC stickers on envelope, placing evaluation in front of envelope). 59 responses were received with 85% indicating “Agree” or “Strongly Agree”. Comments were very favorable. Some also noted the desire to have the patient questionnaire translated to Spanish.</li> </ul>		
<p>Workgroup Reports</p>	<p>This section began with a report out from the workgroups. The EOC Involvement Workgroup reported that they would like to plan for multi-county drills but will likely wait for interested parties to contact them. Pinellas County has already demonstrated interest. The Education group reported that they were planning to do educational seminars in Miami-Dade and Tallahassee areas. The seminars would closely resemble the tabletop format of the Hillsborough County exercise. They also planned to standardize a PowerPoint presentation so that any coalition member could conduct a seminar, allowing these to be conducted across the state. The Communication Group discussed their plans to educate community partners, floor staff, and also work on coordination with long term care facilities. When the Coordination group began to report out, a comment was made that the workgroups seemed to be overlapping in their tasks quite a bit. In addition, workgroup membership seems to be very uneven with some workgroups only having 1-2 active participants. Discussion ensued regarding how to restructure. Some ideas including collapsing the workgroups from 4 to 2, or to clarify and prioritize the current tasks and create new groups based on these. The group decided to list, clarify, and prioritize the tasks from all workgroups and to restructure based on these tasks. The prioritized tasks included:</p> <ul style="list-style-type: none"> <li>• Mock Drills / Educational Seminars throughout</li> </ul>		

	<p>the State</p> <ul style="list-style-type: none"> <li>• Pre – Emergency Communication / Coordination (including LT Care Facilities)</li> <li>• Education for Direct Care Staff in Units</li> <li>• Education for Community Partners</li> <li>• Patient and Staff Identification for Emergencies</li> <li>• Coordination of Housing Post Disaster (Long Term Goal)</li> </ul> <p>After the group identified the new tasks, a sign up sheet was sent around the room for members to join a task of their choice. Members were asked to meet with their new groups and email the name of their new chairperson, along with the minutes of their meeting, to Sally Gore.</p> <p>Minutes for the coalition meeting will be emailed to all members by December 1, 2006.</p>	<p>Email name of chairperson, minutes from 1<sup>st</sup> meeting, and updated strategic plan to Sally Gore by December 29, 2006.</p> <p>Distribute minutes to coalition members by December 1, 2006</p>	<p>Workgroups</p> <p>Sally Gore</p>
Adjournment	<p>Sally Gore adjourned the meeting, thanking all the Coalition members for their participation. Next meeting will be a teleconference in January.</p>	<p>Email date of next meeting to coalition members by December 1, 2006</p>	<p>Sally Gore</p>